

Report on Faculty Development Programme

The IQAC of National College of Pharmacy organized a five-day Faculty Development Programme (FDP) titled “**Skill Enhancement and Professional Development for Non-Teaching Faculty**” from 11th May 2026 to 15th May 2026 at the IQAC Room, National College of Pharmacy.

The programme was conducted with the objective of enhancing the professional competencies, workplace efficiency, digital skills, communication abilities, and safety awareness of non-teaching staff members. The FDP focused on equipping participants with practical knowledge and essential workplace skills required for smooth institutional functioning and professional growth.

The sessions were handled by experienced academicians and professionals from various departments. The programme commenced on 11th May 2026 with a session on Professional Skills and Workplace Communication delivered by Prof. Sijo Pattam. The session emphasized effective communication, interpersonal relationships, teamwork, and professional behavior in the workplace.

On 12th May 2026, Mr. Ashwin conducted an informative session on Digital Skills and Office Automation, focusing on digital literacy, office software applications, documentation tools, and technology-based workplace management.

The third day featured a session on Documentation and Accreditation Support handled by Dr. Deepika P. The session highlighted the importance of proper documentation practices, file maintenance, accreditation procedures, and institutional quality assurance activities.

On 14th May 2026, Dr. Jyothi M Joy delivered a session on Workplace Ethics and Time Management, emphasizing professional ethics, responsibility, punctuality, prioritization, and efficient utilization of time in institutional settings.

The programme concluded on 15th May 2026 with a session on Safety, Hygiene and Emergency Preparedness conducted by Dr. Arunlal V B. The session focused on workplace safety measures, hygiene practices, emergency response procedures, and disaster preparedness within healthcare and academic environments.

The FDP was successfully organized under the guidance of IQAC and witnessed active participation and enthusiastic involvement from the non-teaching faculty members. The programme provided a valuable platform for professional development and contributed towards improving workplace efficiency, skill enhancement, and overall institutional support services.